

The PROM Programme - International scholarship exchange of PhD candidates and academic staff

The purpose of the Programme is to improve competencies of doctoral students and academic staff from Poland and from abroad, including those from outside the EU, by international scholarship exchange. Polish National Agency for Academic Exchange will finance scholarships for financing costs related to participation of doctoral students and academic staff in short forms of education of international character. These projects have to include both Poles going abroad and doctoral students and academic staff coming from abroad to Poland. The Programme is addressed mainly to doctoral students: they must constitute at least 80% of participants of project.

The Programme is implemented under the project named “International scholarship exchange of PhD candidates and academic staff” within the Operational Programme Knowledge Education Development, co-financed from the European Social Fund.

The PROM Programme implementation period covers 12 months: from 1 October 2018 until 30 September 2019.

The applicant has the possibility of applying for funds in the project once.

The recruitment of participants from abroad to the PROM programme is continuous, until the vacancies are exhausted.

Eligible actions in the Programme include outgoing or incoming visits related to the topic of the PhD thesis or educational and scientific work, aiming at:

- active participation in a conference held abroad (including, e.g. participation in a poster session or a flash talk);
- participation in a summer/winter school (both as a student and a lecturer). The theme of the school programme must be closely connected to the topic of the PhD thesis and/or research undertaken;
- participation in short education forms, i.e. in courses, workshops, professional or industrial internships, study visits.

Admissible cost categories in the Programme include:

- cost of travel, insurance and visa in the flat amount dependent on the distance between the place of residence and the hosting institution, in line with Table No 1 Flat rates effective in the Programme;
- fixed costs of subsistence (including days in transit) in line with Table No 2 Flat rates effective in the Programme;
- costs of conference fess, cost of a training, course and workshops, settled using the real costs.

„The PROM Programme - International scholarship exchange of PhD candidates and academic staff” is co-financed by the European Social Fund under the Knowledge Education Development Operational Programme POWR.03.03.00-00-PN13/18.

Table 1- Costs of travel, health insurance, third party insurance, accident insurance, cost of visa fees or fees connected to legalisation of stay.

The distance in a straight line between the place of residence of a participant and the location of stay (in km):	The fixed amount per person
under 500	PLN 1,000.00
500 - 999	PLN 2,000.00
1 000 – 2 999	PLN 3,000.00
3 000 – 6 000	PLN 4,000.00
more than 6,000	PLN 5,000.00

Table 2 - Cost of subsistence

Number of days of stay	In case of travelling/coming to OECD countries, as well as cities from countries from outside of OECD in the top 50 of the MERCER report	In case of remaining countries
5	PLN 4,000.00	PLN 3,000.00
10	PLN 6,100.00	PLN 4,300.00
30	PLN 12,000.00	PLN 8,000.00

All bank charges related to the above mentioned eligible costs will be made at the expense of the applicant.

A certificate shall be the document confirming completing a visit and increasing competences. In case an institution hosting a project participant does not issue its own certificates, the project participant shall acquire a conformation/certificate on a template constituting an attachment to the contract.

The Beneficiary shall be obliged to mark all prepared materials and documents connected to Project implementation, which are made publicly available or intended for the target group with the logo of European Funds with the name of the Programme, the logo of the European Union with the name of the European Social Fund and NAWA logo. The set of logos is available for download from the website www.nawa.gov.pl. All information and promotion activities of the Beneficiary and each document, which is made publicly available or is used by project participants, including all certificates of participation or other certificates, should contain information:

The programme is co-financed by the European Social Fund under the Knowledge Education Development Operational Programme.

In audio products, information about financing by NAWA must be read during the recording.

Persons interested in participating in the PROM program are requested to send the application to email addresses: kinga@mech.pk.edu.pl and prom@pk.edu.pl